

Title: Information Technology (IT) Director

Job location: Beijing, China

Supervisor: Executive Dean and Chief Operating Officer

Description of the Position

The IT Director is responsible for overseeing the Schwarzman Scholars Program (SSP) Technology Group. The IT Director is responsible for establishing the College’s technical vision and direction, and for leading all aspects of technology development and operations for a college that operates within both a local and global technology context and standards. This position is responsible for oversight of existing systems, while providing direction in all technology-related areas in support of classroom instruction, research and operations. This position is also responsible for managing the existing IT team- an IT Manager and Program help desk engineers – and aligning the team with strategic technical priorities. The position requires an emphasis on quality, reliability, high standards and innovation while maintaining the highest degree of systems integrity and availability in a complex, multi-
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8. Participate in designing and implementing business continuity and disaster planning processes, such as: backup and restore procedures and application security auditing.
9. Maintain up-to-date knowledge of new technologies, best practices and current trends in the field of software engineering, with a focus on the education sector.
10. Manage assigned project tasks to ensure timely and high quality outcomes. Provide regular status reports on assigned projects to inform the process of establishing institutional priorities for College-wide technology projects.

Required Qualifications

1. Bachelor's degree and 8-10 years relevant experience or equivalent combination of

3. Regular activities require ability to quickly change priorities which may include and/or are subject to resolution of meeting and managing stakeholders' expectations
4. Ability to clearly communicate to perform essential functions
5. Ability to work successfully in fast-paced and changing environment
6. Receive regular review of assignments for adherence to established goals and objectives

To apply: Please email a cover letter and resume in both English and Mandarin to Betty Zhang at hr@sc.tsinghua.edu.cn.